



Part A

Premises licence number

17678

Part 1 – premises details

Postal address of premises

The Fête Lounge
6 Station Road Upminster RM14 2UB

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Supply of alcohol, recorded music

The times the licence authorises the carrying out of licensable activities

Monday to Sunday – 11:00 to 23:00
New Year's Eve – 11:00 to 01:00

The opening hours of the premises

Monday to Sunday – 08:00 to 23:30
New Year's Eve – 08:00 to 01:00

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

On and off* supplies

* Restricted to any period determined by central government during
which on-licensed premises must remain closed to the public

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

The Fête Lounge Limited
6 Station Road Upminster RM14 2UB

Registered number of holder

09527651

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Himanshu Joshi

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Mandatory conditions

1. No supply of alcohol may be made under the premises licence:
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

Mandatory conditions – contd.

- (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
(a) a holographic mark, or
(b) an ultraviolet feature.
6. The responsible person must ensure that—
(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
(i) beer or cider: ½ pint;
(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
(iii) still wine in a glass: 125 ml;
(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
8. For the purposes of the condition set out in paragraph 7 —
(a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
(b) “permitted price” is the price found by applying the formula —
$$P=D+(D \times V)$$

where —
(i) P is the permitted price,
(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

Mandatory conditions – contd.

- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence —
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
9. Where the permitted price given by paragraph (b) of paragraph 8 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
10. (1) Sub-paragraph (2) applies where the permitted price given by paragraph (b) of paragraph 8 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
11. If at specified times one or more individuals must be at the premises to carry out a security activity each such individual must be licensed by the Security Industry Authority.

Annex 2 – conditions consistent with the operating schedule

- 1. A proof of age scheme such as Challenge 25 shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification card such as a driving licence or passport.
- 2. Where the supply of alcohol is a licensed activity no persons under 18 shall be admitted to or allowed to remain on the premises after 20:00hrs.
- 3. All occasions when persons have been refused service shall be recorded in writing and kept at the premises for six months
- 4. Prominent, clear notices shall be displayed at all exits requesting that customers respect the needs of local residents and leave the premises and the area quietly.
- 5. Entertainment is to be held internally only and no music or speakers shall be provided to external areas of the premises.

6. The premises licence holder shall implement a written dispersal policy to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours both residential and business and to make the minimum impact upon the neighbourhood in relation to potential nuisance, anti-social behaviour, crime and disorder. The policy shall be approved in writing by the Licensing Authority.
7. A premises daily register shall be kept at the premises. This register shall be maintained and kept for a minimum of 12 months. This register should record the name of the person responsible for the premises on each given day. The premises daily register shall record all calls made to the premises where there is a complaint made by a resident or neighbour of noise nuisance or anti-social behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call, the time and date of the incident about which the call is made and any actions taken to deal with the call. The premises daily register shall be readily available for inspection by an authorised person throughout the trading hours of the premises.
8. All door supervisors shall enter their full details in the premises daily register at the commencement of work. This shall record their full name, home address, contact telephone number, SIA registration number and the time they commenced and concluded working. If the door supervisor was supplied by an agency details of that agency shall also be recorded including the name of the agency, the registered business address and a contact telephone number.
9. All door supervisors working outside the premises or whilst engaged in the dispersal of patrons at the close of business shall wear 'high visibility clothing'.
10. A properly specified and fully operational CCTV system shall be installed or the existing system maintained to a satisfactory standard. The system shall incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard' of all persons entering and/or leaving the premises. All other areas of risk identified in the operational requirement shall have coverage appropriate to the risk.
11. To obtain a clear head and shoulders image of every person entering the premises on the CCTV system persons entering the premises should be asked to remove headwear unless worn as part of religious observance. The CCTV system shall incorporate a recording facility and all recordings shall be securely stored for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system shall comply with other essential legislation and all signs as required shall be clearly displayed. The system shall be maintained and fully operational throughout the hours that the premises is open for any licensable activity.
12. A staff member from the premises who can operate the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member shall be able to show Police recent data or footage with the absolute minimum of delay when requested.

Annex 2 – conditions consistent with the operating schedule – contd.

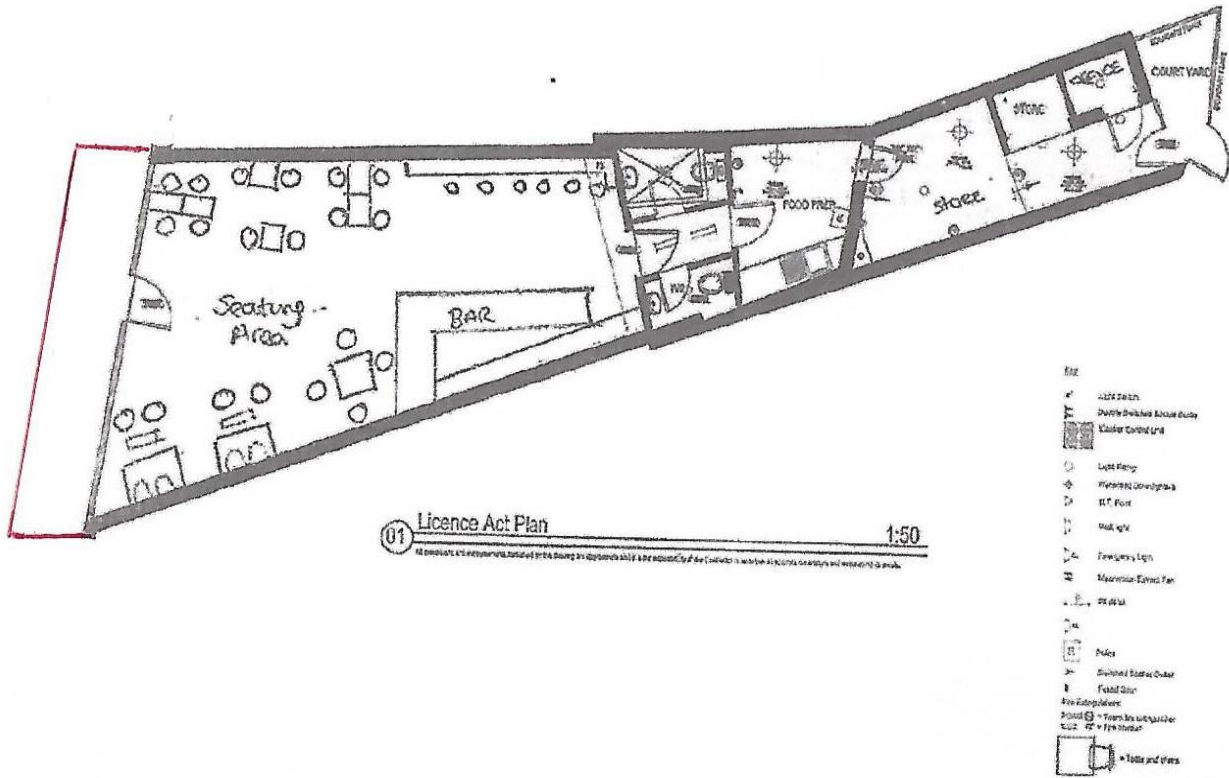
- 13. All staff shall be suitably trained for their job function for the premises. The training shall be written into a programme on-going and under constant review and must be made available to a relevant responsible authority when called upon.**
- 14. All personal licence holders supervising the supply of alcohol shall hold a nationally recognised licensing qualification.**
- 15. No person shall be allowed to leave the premises whilst in the possession of any glass drinking vessel or open glass bottle, whether empty or containing any beverage. Drinks for consumption outside of the premises shall be served in non-glassware drinking vessels (e.g. plastic, polystyrene, waxed paper).**
- 16. The premises licence holder shall undertake a risk assessment and determine the need for door staff this shall be done on a regular basis and will accept permanent implementation of door staff if recommended by the Police or local authority.**

Annex 3 – conditions attached after a hearing by the Licensing Authority

- 1. After the terminal hour and at the close of business a member of staff shall be placed on the door to remind customers to leave quietly and to not loiter outside and to direct them to a cab office, bus stop or station as necessary to aid in a quiet and orderly dispersal.**
- 2. A phone number for residents to use to call The Fête Lounge with any concerns shall be displayed in the premises' window and shall also be given to the residents above the premises who had made representations during the notification period. Complaints shall be recorded in the premises daily register.**
- 3. The volume controls for the sound system shall be enclosed in a lockable box to which only a manager/DPS has the keys and who is also responsible for ensuring that noise levels are not excessive.**
- 4. Doors and windows shall be kept closed during musical entertainment.**
- 5. CCTV recordings shall also be made available to authorised Council officers.**
- 6. A noise limiter shall be installed and set up in conjunction with the Council's noise nuisance team.**
- 7. The premises licence holder shall take appropriate measures to ensure that patrons using any outside areas do so in a quiet and orderly fashion.**
 - The outside area directly in front of the premises outlined in red in the attached plan shall only be open to customers from 8:00 hrs until 21:00 hrs each day. Adequate notices shall be displayed in appropriate locations to ensure that this information is brought to the attention of patrons**
 - The tables and chairs in the outside seating area directly in front of the premises outlined in red in the attached plan shall be taken out of use at 21:00 each day and customers asked to go inside.**
 - The premises licence holder shall take appropriate measures to ensure that patrons using the outside area directly in front of the premises outlined in red in the attached plan do so in a quiet and orderly fashion.**

Annex 4 – premises plans

Original premises plans are held by the Licensing Authority of the London Borough of Havering.





Part B

Premises licence summary

Premises licence number

17678

Premises details

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Where the licence is time limited the dates

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Where the licence authorises supplies of alcohol whether these are on and / or off supplies

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* Restricted to any period determined by central government during
which on-licensed premises must remain closed to the public

Name, (registered) address of holder of premises licence

The Fête Lounge Limited
6 Station Road Upminster RM14 2UB

Registered number of holder

09527651

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Himanshu Joshi

State whether access to the premises by children is restricted or prohibited

Restricted

2 of 2

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